



# LINDENHURST UNION FREE SCHOOL DISTRICT

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Kimberly A. Boccanfuso, Ph.D.  
*Assistant Superintendent  
for Elementary Curriculum and Instruction*

Dear Parents/Guardians:

You play a critical role in your child's educational and social growth. To help you maintain a strong school connection amidst the demands of today's high-pressure society, the LindenHurst School District has implemented a web-based communication tool which allows you access to your child's academic profile via the internet anytime, anywhere. In the past, this was limited to secondary schools. Now, elementary parents will have access to their child's report card and attendance via the Parent Portal.

If you already have a Parent Portal account, please login and update your information. You **DO NOT** need separate accounts on the Parent Portal for each child. You will be able to view all your children with one account. We use this system for all forms of communication with you whether it is by home phone, cell phone, work phone or email. Providing us with the most current contact information is important, especially in the case of an emergency.

If you have **NOT** yet signed up for a Parent Portal account, please do so by visiting this website: <https://parentportal.eschooldata.com> and click on "Online Registration" and follow the steps.

You will need the following information when requesting an account:

- Student's full name: \_\_\_\_\_
- Student's ID number: \_\_\_\_\_ (also used for the lunch system as well as your student's Google account)
- Registered address
- Registered phone number(s)
- Registered or valid email address (Parent/Guardian must have registered or valid email address)
- Parent/Guardian full name
- Student(s) building

Please retain this letter for future reference.

Once you have completed the registration process, your request will be sent to the Portal Administrators and you will receive an email confirming your request. Your account will then be reviewed and either approved or denied once we verify the submitted information with the information we currently have electronically stored in our student management system. The process can take up to 48 hours.

If approved, you will receive a second email with a verification link to click on to activate your Portal account. If denied, you will receive an email informing you of this and why your account was denied. Please only contact the school if you have a problem once you've received the verification link email or your account has been approved and you are unable to view student information. Once you receive your approval, visit the same address as above and login with the username and password you created.

Sincerely,

Kimberly A. Boccanfuso, Ph.D.  
Assistant Superintendent for  
Elementary Curriculum and Instruction

Please see FAQ's on reverse side

## FREQUENTLY ASKED QUESTIONS

### **Q. What information will I have access to?**

- A. The district has implemented the Parent Portal for each of the schools. You will have access to student schedules, progress reports, report cards, attendance and classroom grade books for your secondary students. Elementary information is limited to report cards and attendance only.

### **Q. How much will it cost me to use the system?**

- A. There is no cost for you to utilize the system. In fact, using the Parent Portal will reduce the amount of mailings that are sent home. The district will save money on paper, ink and postage and that money will be used to benefit students in more productive ways. To benefit the environment and maximize tax dollars, elementary report cards will only be available on the Parent Portal.

### **Q. What will be done to protect my children's privacy?**

- A. All applications for the Parent Portal will be thoroughly reviewed by district personnel. If the information you provide us does not match the information we have on file, your application will be denied, and you will be notified. Once your application has been approved, your account will remain active as long as you have children attending the Lindenhurst School District. The Parent Portal uses high-level encryption and is hosted in a secure location. It does not use "live" data; therefore even if the system was compromised, permanent records could not be altered in any way.

### **Q. What if I don't have access to a computer or printer?**

- A. Remember that computer access is available at your local library. However, a hard copy will be provided upon request. A request for paper copies of progress/report card form is available in your child's main office.  
**Note:** This request must be completed annually.